

**MINUTES OF THE
SCOTTSBORO CITY COUNCIL
OCTOBER 17, 2022**

The City Council of the City of Scottsboro, Alabama met on October 17, 2022 at 5:00 p.m. in the Gail J. Duffey Auditorium of the Scottsboro City Hall.

The meeting was called to order by Council President Richard Bailey. Invocation was given by Council Member Gary Stewart. The Pledge of Allegiance was led by Council Member Ralph Dawe. The roll was called by the City Clerk Whitney Phillips with the following results:

Present:	Council President:	Richard Bailey
	Council Members:	Ralph Dawe Nita Tolliver Mike Ashburn Gary Stewart
Absent:		none

Also present were Mayor Jim McCamy, City Attorney Stephen Kennamer and City Clerk Whitney Phillips.

Council President Richard Bailey added Item 12: Consider Changing Staff Accountant to Assistant Finance Director and called for a motion to adopt the agenda as amended. Motion was made by Council Member Mike Ashburn and was seconded by Council Member Gary Stewart. No discussion. Upon vote being taken all voted aye. The Council President declared the agenda adopted.

A motion was made by Council Member Ralph Dawe and was seconded by Council Member Gary Stewart to approve the Minutes of September 26, 2022. No Discussion. Upon a vote being taken all members voted aye. The Minutes were declared adopted by the Council President.

OLD BUSINESS:

NONE

NEW BUSINESS

PRESENT LIBRARY EMPLOYEES SERVICE AWARDS

Council President Richard Bailey and Mayor Jim McCamy presented service awards to Martha Avans for 5 years of service and Pat Chandler for 15 years of service.

**CONSIDER ORDINANCE 638: AMEND TREE COMMISSION
ORDINANCE**

ORDINANCE NO. 638

**AN ORDINANCE AMENDING SCOTTSBORO'S TREE COMMISSION
ORDINANCE NUMBER 233 ADOPTED ON THE 10TH DAY OF DECEMBER, 1984
AND ORDINANCE NUMBER 435 ADOPTED ON THE 26TH DAY OF JUNE, 1998,
AND ORDINANCE NUMBER 494 ADOPTED ON THE 21ST DAY OF MARCH, 2005
AND OTHER MATTERS RELATING THERETO.**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SCOTTSBORO, ALABAMA, as follows:

Sections two (2) and four (4) shall be repealed and replaced with the following:

“SECTION TWO: There is hereby established a Tree Commission. The Mayor and the City Council members who are Chairmen of the Committee on Streets, Committee on Sanitation, and of the Committee on Parks and Recreation shall serve as ex-officio members of the Commission. In addition, the Alabama Forestry Commission Forester of Jackson County, Alabama, shall be an additional automatic member of the Tree Commission. In addition thereto up to ten (10) of the members shall be appointed from the citizens of the City of Scottsboro. All members shall serve for three (3) year terms with the exception of ex-officio and automatic members who shall serve on the Tree Commission during their term of office or tenure of employment. All members shall serve until their successors are appointed or elected.

SECTION FOUR: The Tree Commission shall make recommendations to the Mayor and Council on the needs of the municipality in connection with its tree planting program.

Duties of the board include:

- a) Coordinate and promote Arbor Day activities;
- b) Support public awareness and education programs relating to trees;
- c) Review city department concerns relating to tree care;
- d) Submit an annual report of its activities to the city council;
- e) Assist with the annual application to renew the Tree City USA designation;
- f) Develop a list of recommended trees for planting on city property, and a list of prohibited species; and
- g) Other duties that may be assigned by City Council.

Section Five (5) shall be added to read the following:

SECTION FIVE: Tree planting and care standards. All planting and maintenance of public trees shall conform to the American National Standards Institute (ANSI)-A-300 “Standards for Tree Care Operations” and shall follow all tree care Best Management Practices (BMP’s) published by the International Society of Arboriculture.”

Any portion of ordinances 233,435, and 494 which are not in conflict herewith shall remain in full force and effect.

ADOPTED AND APPROVED by the City Council of the City of Scottsboro on this the 17th day of October, 2022.

Council President Richard Bailey called for a motion to approve Ordinance 638 amending the Tree Commission ordinance. Motion was made by Council Member Gary Stewart and seconded by Council Member Mike Ashburn. No discussion. Upon a vote being taken all members voted aye.

CONSIDER ORDINANCE 639: VACATE RIGHT OF WAY

Council President Richard Bailey called for a motion to approve Ordinance 639 to vacate the right of way known as Jernigan Street off of Howard Street. Motion was made by Council Member Mike Ashburn and seconded by Council Member Gary Stewart. No discussion. Upon a vote being taken all members voted aye.

**CONSIDER RESOLUTION 2022-10-44: SURPLUS POLICE
DEPARTMENT PROPERTY**

RESOLUTION 2022-10-44

WHEREAS, the City of Scottsboro, Alabama’s Police Department has certain property which are no longer needed for public or municipal purposes: and,

WHEREAS, Section 11-43-56 of the Alabama Code of 1975 authorizes the municipal governing body to dispose of unneeded personal property;

NOW, THEREFORE, BE IT RESOLVED by the City Council of Scottsboro, Alabama as follows:

Section 1. That the following personal property owned by the City of Scottsboro, Alabama is not needed for public or municipal purposes:

<u>Asset #</u>	<u>Description</u>	<u>Serial Number</u>
5983	2001 Chevrolet Silverado Pickup (seized)	2GCEK19T311294342

Section 2. That the Mayor and City Clerk and they hereby are, authorized and directed to dispose of the property owned by the City of Scottsboro described in Section 1, above, by placing on Gov Deals. All money received from the sale shall be placed back into the Police Department Capital Outlay account.

Adopted and Approved this the 17th day of October, 2022.

C. Richard Bailey, Council President

Whitney Phillips, City Clerk

Council President Richard Bailey called for a motion to approve Resolution 2022-10-44. Motion was made by Council Member Nita Tolliver and seconded by Council Member Gary Stewart. No discussion. Upon a vote being taken all members voted aye.

**CONSIDER RESOLUTION 2022-10-45: SURPLUS SOLID
WASTE DEPARTMENT PROPERTY**

RESOLUTION 2022-10-45

WHEREAS, the City of Scottsboro, Alabama’s Solid Waste Department has certain property which are no longer needed for public or municipal purposes: and,

WHEREAS, Section 11-43-56 of the Alabama Code of 1975 authorizes the municipal governing body to dispose of unneeded personal property;

NOW, THEREFORE, BE IT RESOLVED by the City Council of Scottsboro, Alabama as follows:

Section 1. That the following personal property owned by the City of Scottsboro, Alabama is not needed for public or municipal purposes:

<u>Asset #</u>	<u>Description</u>	<u>VIN#</u>
4550	2018 Freightliner M2106 Side Loader	3ALHCYFE2JDJK2125
4551	2018 Freightliner M2106 Side Loader	3ALHCYFE4JDJK2126

Section 2. That the Mayor and City Clerk and they hereby are, authorized and directed to dispose of the property owned by the City of Scottsboro described in Section 1, above, by trading-in as part of the previous buy-back agreement.

Adopted and Approved this the 17th day of October, 2022.

C. Richard Bailey, Council President

Whitney Phillips, City Clerk

Council President Richard Bailey called for a motion to approve Resolution 2022-10-45. Motion was made by Council Member Nita Tolliver and seconded by Council Member Ralph Dawe. No discussion. Upon a vote being taken all members voted aye.

CONSIDER RESOLUTION 2022-10-46: AUTHORIZING PAY SCALE AND ANNIVERSARY DATE ADJUSTMENTS OF ELIGIBLE WORKERS

RESOLUTION 2022-10-46

A RESOLUTION AUTHORIZING PAY SCALE AND ANNIVERSARY DATE ADJUSTMENTS OF ELIGIBLE WORKERS

WHEREAS, the City of Scottsboro, Alabama seeks to recruit and retain quality employees to provide for public safety services; and

WHEREAS, the City of Scottsboro, Alabama, by and through its City Council, increased the starting pay of new employees in the Police and Fire Departments as part of the FY 2023 Budget effective October 1, 2022; and

WHEREAS, the increase in starting pay inherently creates a pay disparity among new and existing employees within these respective departments; and

WHEREAS, it is the standing policy and practice of the City of Scottsboro that the hire date of all employees is the annual date of any merit or annual pay increases; and

WHEREAS, in order to resolve the aforementioned disparities in pay, a one-time deviation from the standing policy and practice is required.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Scottsboro, Alabama, that all existing officers and firefighters in the Police and Fire Departments, respectively, who are currently below Range 18, Step 6 on the pay scale be moved to Range 18, Step 6 effective October 1, 2022.

NOW, THEREFORE, BE IT FURTHER RESOLVED by the City Council of the City of Scottsboro, Alabama, that any existing officers and firefighters in the Police and Fire Departments, respectively, who were on Range 18, Step 6 of the pay scale as of September 30, 2022 be moved to Range 18, Step 7 effective October 1, 2022.

NOW, THEREFORE, BE IT FURTHER RESOLVED by the City Council of the City of Scottsboro, Alabama, that any existing employee of the Police or Fire Department who will receive an increase in pay as a result of this resolution will be not eligible for any merit or annual pay increase until October 1, 2023, and annually on October 1 thereafter, subject to all other policies and procedures of the City.

Adopted and Approved this the 17th day of October, 2022.

Whitney Phillips, City Clerk

C. Richard Bailey, Council President

Council President Richard Bailey called for a motion to approve Resolution 2022-10-46. Motion was made by Council Member Ralph Dawe and seconded by Council Member Nita Tolliver. No discussion. Upon a vote being taken all members voted aye.

CONSIDER ADMINISTRATIVE AIDE JOB DESCRIPTION

Council President Richard Bailey called for a motion to approve the Administrative Aide job description. Motion was made by Council Member Nita Tolliver and seconded by Council Member Mike Ashburn. No discussion. Upon a vote being taken all members voted aye.

CONSIDER BUDGET AMENDMENT FOR ACCOUNTING/BILLING CLERK FOR THE SOLID WASTE DEPARTMENT

Council President Richard Bailey called for a motion to approve the request to hire an additional accounting/billing clerk for the Solid Waste Department. Motion was made by Council Member Mike Ashburn and seconded by Council Member Nita Tolliver. No discussion. Upon a vote being taken all members voted aye.

APPOINTMENT TO THE WATER, SEWER, AND GAS BOARD

Council President Richard Bailey called for nominations for the WSG Board position. Council Member Mike Ashburn nominated Reid Henshaw. Council Member Ralph Dawe nominated John Powell. There were no other nominations.

Council President Bailey closed nominations and called for a roll call vote for Reid Henshaw with the following results:

Council Member Ralph Dawe	Yes
Council Member Nita Tolliver	Yes
Council Member Mike Ashburn	Yes
Council Member Gary Stewart	Yes
Council Member Richard Bailey	Yes

Reid Henshaw was re-appointed to the Water, Sewer, and Gas Board.

APPOINTMENTS TO THE DOWNTOWN REDEVELOPMENT AUTHORITY

Council President Richard Bailey called for nominations for the Downtown Redevelopment Authority appointments. Council Member Mike Ashburn nominated Brent Miller. Council Member Gary Stewart nominated Cliff Ford. There were no other nominations. Council President Bailey called for a vote to appoint Brent Miller and Cliff Ford to the DRA. Upon a vote being taken all members voted aye.

ANNOUNCE HISTORIC PRESERVATION COMMISSION VACANCIES

City Clerk Whitney Phillips reported that on September 19, 2022 we announced 3 vacancies on the Historic Preservation Commission. We did not receive any letters of interest.

We still have 2 vacancies that will expire November 2025, and 1 vacancy that will expire November 2026.

Also Meg Nippers' term expires November 2022. This is a four year term.

Anyone interested in any of these positions can apply in writing to the City Clerk's office.

**CONSIDER APPROVAL TO CHANGE THE STAFF
ACCOUNTANT TO ASSISTANT FINANCE DIRECTOR**

Council President Richard Bailey called for a motion to approve to change the Staff Accountant to Assistant Finance Director effective today. Motion was made by Council Member Mike Ashburn and seconded by Council Member Ralph Dawe. No discussion. Upon a vote being taken all members voted aye.

REPORTS AND ANNOUNCEMENTS

Reports were given after the Work Session immediately following the Council Meeting.

There being no further business to come before the Council at this time, Council President Richard Bailey called for a motion to adjourn. Motion was made by Council Member Gary Stewart and seconded by Council Member Nita Tolliver. Upon a vote being taken all members voted aye. Meeting adjourned at 5:12 pm.

Date Approved: October 24, 2022

CITY OF SCOTTSBORO

C. Richard Bailey, Council President

ATTEST:

Whitney Phillips, City Clerk

Jim McCamy, Mayor

ATTEST:

Whitney Phillips, City Clerk